

Teachers Course July-August 2021

Precautions to minimise the risk of Coronavirus infection and transmission

A Covid risk assessment has been carried out as attached. Everyone attending plays a big part in helping to minimise the risk of cross-infection. All individuals are responsible for the following:

1. You must not attend classes if:
 - you have Covid symptoms (high temperature, new continuous cough, change to sense of smell or taste).
 - you have been notified by test and trace and required to self-isolate.
2. You must notify the tutor (jsrose@ntlworld.com or 07703 608068) and course administrator (patdavoll2@gmail.com) of any subsequent positive Covid test and to support notification of test and trace.
3. Access to the kitchens is limited to a maximum of 2 volunteers.
4. Only one person should be in the toilets at any time.
5. Please bring your own hand sanitiser and use it after each dance. (serTA will also supply hand sanitiser.)
6. Please bring your own refreshments and mugs. We hope to serve tea and coffee, but there will be no use of hall crockery.
7. Please maintain physical distancing when not dancing.

Other points to note

Mask wearing is no longer a requirement and is generally impractical during dancing. However you are welcome to wear a mask if you are more comfortable doing so.

We hope that you have all been vaccinated but we cannot require you to prove your vaccination status nor even ask if you have been vaccinated.

We are not making any stipulation about self-testing for Covid in advance of attending.

Pat will be maintaining a register of all attendees at each class. Please ensure that she has your contact telephone number and/or email address.

Pat Davoll
SERTA Teachers Course Administrator

Covid Risk Assessment

South East Region Teachers Association Teachers Course July-August 2021

Venue:	Whelpley Hill Coronation Hall
Assessment carried out by:	Pat Davoll
Date assessment carried out	12 July 2021
Date of next review	07 August 2021
This assessment relates specifically to risks associated with coronavirus infection and transmission in the context of Scottish Country Dancing	

Management responsibilities

What are the hazards	Who might be harmed and how	Actions needed to control the risks	Who needs to carry out the action	Date complete	Comments
Infectious person attends class	Other class members become infected	Take all reasonable steps to exclude infectious people from attending class			
		Contact all attendees including teacher, musician, candidates, volunteers in advance and ask that all individuals take responsibility for minimising the possible transmission of Covid. Specifically, advise everyone they must not attend classes if either (1) they have symptoms of Covid (high temperature, new continuous cough, change to sense of smell or taste) (2) they have been notified by test and trace and required to self-isolate	Pat Davoll		We are not making any stipulation about self testing for Covid in advance of attending
A class member subsequently tests positive for Coronavirus	Other class members may have become infected	Maintain a register of all attendees on each occasion. Ensure that email contact details for all attendees are current. Require attendees to notify the tutor and class administrator of any subsequent positive Covid test and to support notification of test and trace,	Pat Davoll/ Jane Rose		
Unvaccinated persons may wish to attend classes	Unvaccinated individuals may be at greater risk of transmitting infection and/or becoming infected themselves	All class members will have had the opportunity to be vaccinated. It is not acceptable to enquire about individual vaccination status. However, we can express the hope that everyone is fully vaccinated.			

Management responsibilities					
What are the hazards	Who might be harmed and how	Actions needed to control the risks	Who needs to carry out the action	Date complete	Comments
Maintaining compliance with Government regulations and guidance	Failure to comply with updated regulations is unacceptable. Failure to assess updated guidance with respect to this risk assessment is also unacceptable.	Regular reviews of changing Government regulations and guidance to be carried out and documented by updating this risk assessment.	Pat Davoll		

Building Essentials					
What are the hazards	Who might be harmed and how	Actions needed to control the risks	Who needs to carry out the action	Date complete	Comments
Infection can spread more easily in enclosed spaces	All	Open windows and doors as far as practical	Pat Davoll/ Jane Rose		
		Notices limiting numbers in smaller spaces – kitchen (maximum 2 volunteers), toilets (1 at a time)	Pat Davoll		

Hygiene, Health and Safety					
What are the hazards	Who might be harmed and how	Actions needed to control the risks	Who needs to carry out the action	Date complete	Comments
Despite steps to exclude infectious people, an asymptomatic class member attends	Other class members become infected through direct or indirect physical contact	Provide hand sanitiser and all dancers to sanitise hands after every dance. If possible everyone should bring their own sanitiser. Adequate hand washing facilities (soap, hand drier) available in toilets.	Pat Davoll All Hall		
		All dancers to bring their own refreshments and mugs. No individual use of hall crockery and cutlery.	All		
Contact with paperwork, etc.	Infection transferred through contact.	None: Coursework is submitted electronically, reviewed online and feedback provided electronically. There are no cash transactions. Pat will maintain the register; individuals will not be required to sign in.			

<i>Cleaning</i>					
What are the hazards	Who might be harmed and how	Actions needed to control the risks	Who needs to carry out the action	Date complete	Comments
Infection present in the venue before activity starts	All class attendees	Investigate post-use cleaning specified by the letting body. If a risk still remains, carry out pre-use sanitisation of chairs, tables, work surfaces, touch points.		14-Jul-21	Whelpley Hill Hall include an additional cleaning charge – pre-use cleaning not required.
Infection present in the venue after activity	Other hall users	Carry out post-use sanitisation of chairs, tables, work surfaces. Follow any additional post-use cleaning specified by the letting body.			

<i>Physical distancing</i>					
What are the hazards	Who might be harmed and how	Actions needed to control the risks	Who needs to carry out the action	Date complete	Comments
Transmission of Covid through direct contact and/or inhalation of aerosols	All	Minimise the risk of infectious people attending classes. Ventilate the room as far as practical. Regular sanitisation of hands between dances. Maintain physical distancing when not dancing,	All		Scottish country dancing precludes maintaining social distancing. As a physical activity there is an increased risk of exhaling in close proximity to other dancers. Mask wearing is also impractical during strenuous activity although some individuals may choose to do so.